

Disclosure & Barring Service (DBS) Checks

Community Pharmacy Wales has recently been contacted by several contractors requesting clarification in relation to DBS Checks.

In order to provide the Emergency Contraception Service or Common Ailments Service in Wales pharmacists are required to have a fully enhanced DBS check (includes DBS Childrens Barred List & Adults Barred).

- The initial check is on-line: <https://disclosure.capitarvs.co.uk/cheqs/>
- After completing the check on line – the pharmacist is then required to attend one of the NWSSP offices to present their documents – details on the attached.

Cost of check (£73.29) done on line is met by HB

- If pharmacists are unable to attend one of the NWSSP offices with their documents – they must arrange to provide an enhanced DBS check by contacting “umbrella organisations” that can be obtained from: <https://dbs-ub-directory.homeoffice.gov.uk/>

However the cost of this will need to be met by the applicant,

At the time of the application to provide the service Shared Services are able to accept a fully enhanced DBS check dated within the past six months – and as long as it is fully enhanced it can have been undertaken by any organisation.

Contractors are therefore able to apply in advance of CAS/ EC for a DBS check – however they must then submit an application to provide one of the two services within 6 months or they will be charged for the DBS.

Pharmacists cannot provide EC or CAS until Shared Services have received their DBS certificate – as it takes on average between two to three weeks for a certificate to be received, pharmacists are advised to apply as early as possible once they are aware that their LHB is going live with CAS or they wish to offer EC.

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