

# **IMPORTANT DATES FOR CONTRACTORS**

## **JANUARY – MARCH 2019**

### **January 2019**

- Encourage ALL pharmacists/ Technicians (including locums) to start the NESA process
- Validation of the All Wales Pharmacy Database opens 15 January 2019
- All pharmacy team to complete the IQT bronze e-learning
- January 2019 Prescription data used for the next high risk medicines survey
- Collaborative Working Visits

### **February 2019**

- Validation of the All Wales Pharmacy Database **by 28 February 2019**
- Submit High Risk Medicines Survey data through NECAF **by 28 February 2019**
- Comply with Falsified Medicines Directive **by 9 February 2019** (more information at [www.fmdsource.co.uk](http://www.fmdsource.co.uk) )
- Encourage ALL pharmacists/ Technicians (including locums) to start the NESA process - N.B. majority of people are finding the process takes over 1 month to complete – if process not started during February 2019, high risk that will not complete by the deadline of 31 March 2019
- Workforce Survey opens for completion mid February 2019
- All pharmacy team to complete the IQT bronze e-learning
- Collaborative Working Visits
- ISMS and CG toolkits open

### **March 2019**

- ALL pharmacists/ Technicians to complete the NESA process **by 31 March 2019**
- All Contractors to complete the Workforce survey **by 31 March 2019**
- All pharmacy team to complete the IQT bronze e-learning **by 31 March 2019**
- Complete all Collaborative Working Visits **by 31 March 2019**
- ISMS and CG toolkits open (extended date of submission for 2018/19 **30 April 2019**)



## 2018/19 CONTRACTOR CHECKLIST

Activity	Component	Deadline		Completed
Quality & Safety Scheme	High Risk Medicines Survey -Jan '19 Data	<b>28 February 2019</b>	NECAF	<input type="checkbox"/>
Workforce Survey	Complete 2018/19 Workforce Survey	<b>31 March 2019</b>		<input type="checkbox"/>
Validation All Wales Pharmacy Database	Check & Update AWPD	<b>28 February 2019</b>		<input type="checkbox"/>
IQT Bronze e-learning	Completion by appropriate members of pharmacy team	<b>31 March 2019</b>		<input type="checkbox"/>
Collaborative Working Scheme	4 Collaborative Working Visits with GP Practices/other healthcare professionals	<b>31 March 2019</b>	NECAF Claim by 5 May 2019	<input type="checkbox"/>
	Attend Primary Care Cluster Meeting	<b>31 March 2019</b>	NECAF Claim by 5 May 2019	<input type="checkbox"/>
NESA	All Pharmacists & Pharmacy Technicians to complete NESA	<b>31 March 2019</b>		<input type="checkbox"/>
Falsified Medicines Directive (FMD)	Achieve Compliance with FMD requirements	<b>9 February 2019</b>		<input type="checkbox"/>
ISMS and CG toolkits	Complete toolkits	<b>30 April 2019</b>		<input type="checkbox"/>

