



CPW GUIDANCE FOR CONTRACTORS - PRIMARY CARE CLUSTER COMMUNITY PHARMACY LEAD ROLE

- £500 is the equivalent of 2 full days/ quarter (backfill payment)
- Possible split of the role in time:
 - Quarterly meeting with pharmacies in the cluster (evening meeting) approx. ½ day per quarter
 - Meeting regularly with professional leads, LHB leads approx. ½ day per quarter
 - Attending meeting of the primary care cluster (½ day per quarter) and providing feedback to pharmacies in the cluster (½ day per quarter)

N.B. this is guidance – it is up to each lead to discuss with the cluster lead/ pharmacies in the cluster/ community pharmacy LHB lead how this will work in reality

- Explain role clearly with Cluster lead
 - Not employed by LHB/ Cluster
 - Leadership role not “line management”
 - Agree which cluster meetings will be attended (if cannot attend them all)
 - Time commitment available for the role
- Set dates of quarterly contractor meetings at start of year – to maximise attendance (and number of pharmacies able to access funding for collaborative working)
- Liaise with CPW and the LHB with any issues that need escalating
- Enhanced services development – any discussion on a new service must be flagged to both the LHB and CPW before commissioning takes place (to provide support on fees etc)
- Provide regular feedback to CPW in relation to the role